

Trade Credit Account Application Form



SECTION 1 ONLY complete if you are a LTD / PLC / LLP (If not please go to SECTION 2)

Incorporated Name _____

Trading Name (If different from above) _____

Company Registration Number _____ **Please proceed to section 3**

SECTION 2 ONLY complete if you are a Sole Trader, an Unincorporated Partnership, Government Body, or a Local Authority

Trading Name _____ VAT No. _____

Title _____ First Name _____ Title _____ First Name _____

Date of Birth _____ Surname _____ Date of Birth _____ Surname _____

Home Address _____ Home Address _____

_____ Postcode _____ _____ Postcode _____

If less than 3 years at current address, please supply previous address(es) to cover at least 3 years (attach separate sheet if required).

Please proceed to section 3

SECTION 3 Contact and Financial Details

Credit Limit Required £ _____

Type of business/organisation _____

Email Address _____

We may send statements/Invoice details via email. If you do not wish us to use this email address for this purpose, please tick here

Trading Address _____

_____ Postcode _____

Invoice/Statement Address _____

Telephone Number _____

Mobile Number _____

Fax Number _____

Account Contact Name _____

Position _____

This should be someone we can contact if we have any query with regard to the completion of this form.

Please proceed to Section 4

SECTION 4 Legal Requirements

By signing this agreement you accept that:

- You have read and understand our Terms and Conditions that may be varied by us from time to time.
- The information given by you when applying for this account is correct and we may rely upon it.
- You are authorised to bind the Account Holder to this agreement by signing it.
- We reserve the right to decline applications and amend or withdraw credit accounts subject to status and/or company policy.
- You will supply a relevant purchase order reference with every order, and that we retain the right to withhold delivery until such validation has been received.

Please supply a copy of your company letterhead, showing your registration number and registered address, if applicable.

It is important that you read and understand the section entitled **Credit Reference** and **Fraud Agencies** and our **Terms and Conditions**. By signing this application, you agree that we can use your information in this way.

Checklist Company Letterhead enclosed (please tick) Please ensure you have completed Section 1 or Section 2 plus Section 3 and 4

Return your completed application form by fax on 01924 565495 or by email to lynnearnshaw@alutechsystems.co.uk or by post to: Alutech Systems Ltd, Havelock Street, Ravensthorpe, Yorkshire, WF13 3LN

If you have any queries regarding your application, please do not hesitate to contact us on 01924 350111

Data Protection/Money Laundering Act – Credit References and Fraud Prevention Agencies: Before Granting credit and in adherence to the money laundering laws as well as detecting fraud and confirming identity, we may periodically search the files of credit reference agencies and keep a record of that search. We may share details with credit reference agencies and other organisations. Information held about you by the Credit Reference Agencies may already be linked to records relating to one or more of your partners. For the purposes of this application you may be treated as financially linked and your application will be assessed with reference to any "associated" records. You have the right of access to your personal records held by credit fraud agencies. We will supply their names and addresses upon request to www.experian.co.uk/consumer/index.html

I the Director agree to guarantee performance of all company's financial obligations to Alutech Systems Limited and its subsidiaries

Signature (Director) _____

Name (PRINT) _____

Position _____

Date _____

***(Please note in the case of an incorporated business this form must be signed by a director)**